



Kodály Envoy Editorial Policy

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The *Kodály Envoy* serves a varied audience, with readers looking for chapter, division, and national news and information, reviews of current books, music, CDs, and other resources, practical material for educational and professional use, and scholarly content about various aspects of the Kodály method and music education. Statements and opinions expressed or implied in the *Kodály Envoy* are those of the authors and do not necessarily represent the views of the Editor or publisher.

Kodály Envoy articles are refereed by practicing professionals who have expertise in the Kodály concept, membership in OAKE, writing and editing skills, and significant teaching, practicing, and writing experience. This peer review process is double-blind. Editorial board members comment on appropriateness for the *Kodály Envoy*, content (philosophy, scholarship, accuracy, relevance, currency, need for topic), and style (sentence construction, grammar, interest, clarity, freedom from verbosity), and they may also note spelling, punctuation, and typographical errors. The initial review takes a minimum of six weeks, and most submissions require revision and re-review. Therefore articles should be submitted at least three months prior to the content deadline of the issue in which publication is desired.

Manuscripts and other documents accepted for publication are edited to conform with *Kodály Envoy* style policies, which are based on *The Chicago Manual of Style* (16th edition). Manuscripts may also be altered to meet the requests of the editorial board or to fit available space. Copy that is significantly edited is e-mailed to the author for approval before publication. Final decisions regarding whether a manuscript or other document will be published and its content, revisions, scheduling, style, presentation, grammar, punctuation, spelling, and artwork remain with the Editor.

Authors receive no financial compensation, but do receive a complimentary copy of the issue in which their article appears.

The *Kodály Envoy* is indexed in the International Index of Music Periodicals, the RILM Abstracts of Music Literature, and Music Index.

Publication Schedule

<i>Issue</i>	<i>Content Deadline</i>	<i>Ad Deadline</i>	<i>Mails</i>
Fall	August 1	September 1	early October
Winter	November 1	December 1	early January
Spring	February 1	March 1	early April
Summer	May 1	June 1	early July

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