



## OAKE Choir Family Checklist 2022 Pittsburgh, Pennsylvania

### December

- Once accepted, there will be a quick turnaround to register and pay the \$300 fee. You can prepare by gathering emergency contact info, medical information including allergies and insurance (policy # - provider – group #)
- If you have any concerns, please contact [info@oake.org](mailto:info@oake.org) BEFORE the registration deadline and copy your music teacher on that email.
- 15<sup>th</sup> - DEADLINE for Student Registration and \$300 fee payment. Singers must be registered by this date to receive mailed music packets. If there are any concerns about registration, communicate with OAKE **before** this date.
- We suggest you book hotel and travel if you've not already. Staying at the conference hotel offsets the cost of rehearsal space and so OAKE requires families to stay at the conference hotel (reservation link is on the OAKE website).

### January

- Mid-month – Music notation packets will be mailed to teachers of registered students. Part assignments will also be shared at this time.
- Print any notation at [www.oake.org/choirs](http://www.oake.org/choirs). Audition tracks can be found here, as well. The password will be sent to teachers who will share that information with families/singers when ready.
- FYI regarding travel plans: Singers must arrive in time for choir check in open Wed 2-4pm and 5:30 Welcome & Orientation, followed by the first rehearsal! (There will be music checks at this time for High School musicians).
- 15<sup>TH</sup>- DEADLINE for families and teachers “Additional Items” Order and also Administrator Invitations
- Continue rehearsing and reading any OAKE communication.

### February

- Rehearsal schedules will come out within two weeks of travel. \*We are as eager as you to finalize the exact rehearsal schedule, but want to be sure there are no further changes before sending out to everyone. We will be sure you have a general outline in order to plan travel and excursion time. :)
- In late February you will receive an emailed Welcome Packet from OAKE including detailed choir schedule and maps, joining the Choir Text Alert system, and Conference app.

### March

- Families will receive a printed Welcome Packet at Wednesday Check-in along with shirts and tickets.
- See the OAKE website about recordings from Image One Media.

### **More details**

*You'll receive emails with occasional updates. Visit [www.oake.org/choirs](http://www.oake.org/choirs) for further details, links, and resources.*