



Choir Family Checklist

2023 - Jacksonville, FL



November

- Once accepted, there is a quick turnaround to register and pay the \$300 fee. Prepare by gathering emergency contact info, medical information including allergies and insurance (policy# -provider- group #)
- Mid-month - families of accepted singers will receive an email from OAKE, then a separate email from Opus with a registration link. ** OAKE NEEDS YOUR HELP with timely singer registration. This is a very fast turnaround for everyone and we are striving to get music packets to you in December. Late registrations make this very difficult and costly. We truly appreciate your help to accomplish this!
- Visit www.oake.org/choirs for more details. If you have concerns, please contact info@oake.org BEFORE the registration deadline.

December

- 1st - DEADLINE for Student Registration and \$300 fee payment. Accepted singers must be registered in Opus by this date to receive mailed music packets. If there are any concerns about registration, communicate with OAKE **before** this date.

January

- We suggest you book hotel and travel if you've not already. Staying at the conference hotel offsets the cost of rehearsal space and so OAKE requires families to stay at the conference hotel (reservation link is on the OAKE website)
- FYI regarding travel plans: Singers must arrive in time for choir check in open Wed 2-4pm and 5:30 Welcome & Orientation, followed by the first rehearsal! (There will be music checks at this time for High School musicians).
- 15th- DEADLINE for families and teachers optional "Extra Items" Order (family t-shirts, "well-wishes" in the choir program, etc)
- Continue rehearsing and reading any OAKE communication.

February

- Rehearsal schedules will come out within two weeks of travel. *We are as eager as you to finalize the exact rehearsal schedule, but want to be sure there are no further changes before sending out to everyone. See the Choir Menu at www.oake.org for a general outline to plan travel and excursion time. :)
- 15th- official closing date for special hotel rate. Note: the hotel block may fill sooner!
- In late February you and families will receive a Welcome Packet from OAKE including detailed choir schedule and maps, joining the Choir Text Alert system, and Conference app.

March

- Families will receive a printed Welcome Packet at Wednesday Check-in along with shirts and tickets.
- See the OAKE website about recordings from Image One Media.

More details

You'll receive emails with occasional updates. Visit www.oake.org/choirs for further details, links, and resources.