



Dear Administrator:

The Organization of American Kodály Educators (OAKE) will hold its National Music Education Conference in Jacksonville, Florida March 16-19, 2023. Meetings and choir rehearsals are also held on the preceding days. Singers and teachers may be traveling Tuesday to arrive and check in by mid-day Wednesday.

I am very pleased to inform you that student(s) from your school have been selected to participate in one of the OAKE National Conference honor choirs. This is a tremendous honor for your student(s), your music/choir director, your school and community. Singers auditioned from schools across the nation and are an integral part of our conference. A nationally recognized conductor will conduct each choir and many singers consider this an important milestone in their development.

The singers will need to be at the conference site from the opening rehearsal Wednesday afternoon through the culminating performance Saturday. They will have a very intense rehearsal schedule and I know this will be a memorable educational and artistic experience for each singer.

Please accept this letter as a request for excused absences for the following student(s) on the days they will be participating in the prestigious OAKE National Conference Choir:

Thank you very much for your support of quality music education for all children.

Sincerely,

*Katie Robertson*

Katie Robertson, Vice President  
Organization of American Kodály Educators  
[vicepres@oake.org](mailto:vicepres@oake.org)

---

## Organization of American Kodály Educators, Inc

Kevin Pearson - President - [president@oake.org](mailto:president@oake.org) | Lauren Hirsh - Executive Director - [director@oake.org](mailto:director@oake.org)  
650 NE Holladay St, Suite 1600 Portland, OR 97232 | 310.441.3555 | [info@oake.org](mailto:info@oake.org) | [www.oake.org](http://www.oake.org)